



Re.No. 147960/HR CELL /07

Office of the  
Director General of Police,  
Chennai - 600 004.  
Dated: 31.08.07

**CIRCULAR MEMORANDUM**

Sub: NHRC - Recommendation / Guidelines of the Commission to curb the prevailing problem of Missing Children - Sent for follow up action - Regarding.

Ref: 1. NHRC D.O. No. 8/3/2007-PRP & P, dated: 13.07.07  
2. Government Letter No. 71621/Pol.16/2007-1, dated: 27.07.07.

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The NHRC, New Delhi in their letter first cited have issued the following recommendations / guidelines to curb the prevailing problem of "Missing Children."

- (i) The problem of "Missing Children" is a grave matter, which is a human rights issue. It needs to be made a "Priority" issue and appropriate steps taken by all unit officers.
- (ii) ~~Setting up~~ of a "Special Squad / Missing Persons Desk" at all Police Stations to trace missing children. It should have a "Registering Officer" who is responsible for registering complaints of missing children. He/She should maintain complete records of efforts made by them to trace missing children and also write incident reports then and there in CD or GD as the case may be. He will also work as an "Enquiry Officer" and held responsible for entire process. The functioning of the Squad should be monitored regularly by Superintendents of Police and instructions issued wherever necessary.
- (iii) The Special Squad / Missing Children Desk in Police Stations to evolve some kind of mechanism in partnership with NGOs and Social Workers, whereby apart from rendering counselling to them, awareness raising activities are also carried out.
- (iv) In respect of data base on Missing persons, ~~clear instructions~~ were already issued in Chief Office memo in C.No. 016/81/Crime 3(1)/05, dated: 31.01.05. It should be followed scrupulously.
- (v) The Special Squad will have partnership with NGOs and Preliminary Inquiry into missing persons could be outsourced to NGOs which deliver the best result in tracing the children.
- (vi) Although Missing Children is not a cognizable offence and the very fact of missing of a child does not convey occurrence of a crime it is advisable to register FIR if a missing child does not come back or is not traced within a reasonable time.

- (vii) There is a need to sensitize all ranks of police personnel to the issue of Missing Children. ~~All unit~~ officers will impart two day training on receipt of training module designed by BPRD.
- (viii) All unit officers will provide materials to the Media such as News paper, and TV Channels to print without charge announcements and advertisements on missing children.
- (ix) ~~There is a~~ need to keep special vigils at railway stations, bus stands, airports, sea-ports and such other places, which act as transit points for missing children.

2. All the unit officers are requested to make all out efforts to curb the prevailing problem of missing children in the state.

3. The salient features of the Recommendations / Suggestions should be conveyed / communicated to all the subordinate officers under their control for successful implementation. They are also requested to critically review cases under "Missing Children" and strictly adhere to instruction already issued in this regard vide C.No.016781/Crime3(1)/2005 dt:31.1.2005.

4. Receipt of this circular memorandum should be acknowledged.

Sd/- K.Vijaya Kumar  
for Director General of Police

To

All Unit Officers.

Copy to: The Superintendent, Crime IV Section, Chief Office.  
" Stock File.

/True Copy/Forwarded/By Order/

G. Manoj Kumar  
Superintendent 319/07